



## PART TIME SUPERVISOR – KINGS ROAD

Established in West Wales in 1997 by Jessica and Jamie Seaton, TOAST has grown from loungewear and nightwear to become a unique lifestyle brand renowned for its thoughtful contemporary design and ability to reenergise traditional textiles. In 2015, Suzie de Rohan Willner joined the company and is leading the brand's recent turnaround in partnership with founders Jessica and Jamie Seaton. Over the past 24 months, TOAST has relocated the design team from Wales to London and appointed a talented team including a new Head of Design. This has allowed TOAST to maintain its individuality whilst improving design, quality and fit. Today, TOAST is a highly creative, forward looking company that strives to encourage a more thoughtful way of life, With a large online following at [www.toa.st](http://www.toa.st), 12 shops throughout the UK, offices in both London and Swansea and concessions in 11 John Lewis stores, TOAST plans to open further retail locations and is preparing to go international.

The emphasis within the TOAST workplace is on new values, thoughtfulness, simplicity, creativity and collaboration. We work hard to communicate intelligently with the wider world and strive against doing the obvious. We value serious thought in many broad fields – in art, literature, design, philosophy, travel, science – as much as we do in fashion. Though our output may appear simple, it is always produced with great attention to detail.

You are a catalyst for TOAST's successes. To realize our ambitions we need you to share our interests and values, have an enthusiasm for TOAST itself, a deep knowledge and love of your own specialist area, and a wealth of life experience. With this common ground we can work together with clarity of thought, producing innovative ideas and always doing our very best for TOAST.

In return for your dedication, TOAST will offer a supportive and friendly working environment with flexible working hours and generous staff discounts. You will receive a comprehensive induction; including product and brand training, that helps to plant a deep understanding of TOAST that can be carried confidently through your work and into the outside world.



PART TIME SUPERVISOR

KINGS

ROAD

05.03.18

#### ROLE DESCRIPTION –

As Supervisor you will have responsibility for the day to day performance of all aspects of store operations. You will be expected to use your initiative to support the delivery of the brand's performance and cultural expectations, manage your stock and your space in order to maximise its sales potential, profitability and ensure delivery of the brand's visual expectations. You will need to deliver excellent practices in order to maintain an efficient and effective back of house operation which supports store performance.

You will also need to be an ambassador for the brand's culture both in your appearance and behaviour and will be expected to develop your team to the same standards.

#### KEY RESPONSIBILITIES –

- Support delivery of store Sales, Payroll and Stock Management KPI targets
- Support management of all other costs within agreed budgets
- Deliver TOAST's Customer Service expectation both personally and through your team
- Support delivery of TOAST's Brand Visual expectation using all information available
- Support the Store Manager in commercially managing your stock package to achieve maximum potential using all information available
- Contribute towards detailed feedback to key liaisons regarding stock performance
- Support delivery of an excellent back of house operation that supports the needs of the store and facilitates optimal trading results in a secure fashion
- Support the store recruitment process and help manage team performance to ensure it is able to deliver expectations in a motivated and engaged way
- Support delivery of all necessary training and development to the team to ensure they have the capability to perform to expected levels
- Seek development and training of own skills set to continually improve performance
- Ensure a safe and healthy working environment for all of the team with a focus on risk assessment and ensuring a high level of housekeeping
- Liaise and seek feedback from all key Head Office functions in order to facilitate excellent store performance
- You will be a Brand Ambassador, representing TOAST both visually and behaviorally at all times

If you would like to apply for this role please email a CV and cover letter to [jobs@toa.st](mailto:jobs@toa.st).